

FINAL VERSION

Board of Directors Meeting Minutes

National Silver Fox Rabbit Club

Board of Directors First Quarter meeting of 2022

May 10th, 2022; 8pm eastern standard time; Facebook messenger

Attendees: Hannah Yost, Nancy Wollam, Margaret Funck, Hollie Kremer, Roxanna Dabney, Kara Perez, Andrea Summers, Jo Mladjenovich

- ❖ Hannah Yost called the meeting to order with a quorum of three officers and four directors
- ❖ Board /Committee Reports
 - **Treasury Report:** Grand total of all accounts - \$28,081.00
 - Checking Account Balance - \$24,452.16
 - PayPal Balance - \$100.00
 - Youth Scholarship - \$3084.36
 - March Treasury and Secretary Stipend -Membership Dues $\$236.43 * 25\% = \59.10
 - **Secretary Report:** 12 New Memberships, 5 Membership Renewals, 2 Specialty Sanctions, 34 Open Sanctions, 20 Youth Sanctions.
 - Bought Stamps and more bubble mailers to mail out items to membership. Thanks to Lynn Fischbeck for sending me more guidebooks. The initial supply that was sent from former Secretary Kim, I have already dispersed to new members.
 - Ohio Mini Convention was a hit! The booth was a great place for everyone to gather, relax and talk rabbits. Roxanna Dabney was very gracious and let us borrow her Silver Fox fur display board. So, many people stopped to comment, look, ask questions about the fur display. We had over 10 exhibitors from all over the US and Canada with over 40 Silver Fox placed on the tables. Black, Chocolate and Blues were all exhibited at the show.
 - **Social Media Report:** Continuing to update NSFRC Facebook page as needed, currently developing more robust content for the social media and website. We are excited to livestream the upcoming nationals and will be posting quite a bit in the upcoming weeks.
 - **Scholarship committee Report:** Updated the application form. All of the eligible youth were emailed to inform them of the application and deadlines.
 - **Show committee Report:** Jim Rowland has been the recommendation as judge from those of our committee who responded, I received no other recommendations.
 - **Awards Committee Report:** The Awards Committee is not responsible for the Awards provided for the upcoming Breed Nationals. We will, however, be mailing placement ribbons this week to the Nationals Organizer.
 - **Youth Committee Report:** The Youth Committee will be sending Grooming Mat kits for the youth club members to compete at Breed Nationals. Included in the kits are the required fabric, patterns, and scissors (on loan). Unused materials will be returned to me. The kits will be combined with the placement ribbons for mailing. Hollie Kremer will represent the committee at Nationals. So youth members may see her to receive the materials

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- **Mentor program Report:** Nothing new to report
- **CB&L Report:** Nothing new to report
- See Attachments for **Website** and **Newsletter Committees**

❖ Unfinished Business

- Motion to approve amendments on 11-16-22 BOD meeting minutes (amendments were to add motioners and seconds to minutes) by Hollie Kremer
 - Nancy Wollam seconded
 - 5 Ayes
 - Motion passed by majority vote
- Motion to approve amendments on 12-14-22 BOD meeting minutes (amendments were to add motioners and seconds to minutes) by Margaret Funck
 - Seconded by Kara Perez
 - 6 Ayes
 - Motion passed by majority vote
- Motion to approve meeting minutes from 2-8-22 meeting by Roxanna Dabney
 - Seconded by Margaret Funck
 - 6 Ayes
 - Motion passed by majority vote
- Motion to have Jim Rowland as 2023 Convention Judge by Roxanna Dabney
 - Seconded by Kara Perez
 - 6 Ayes
 - Motion passed by majority vote

❖ New Business

- Motion to approve obtaining free show program software by Roxanna Dabney
 - Seconded by Nancy Wollam
 - 6 Ayes
 - Motion passed by majority vote
- Motion to approve new membership referral program proposed by Hollie Kremer was motioned by Hollie Kremer
 - Seconded by Roxanna Dabney
 - 6 Ayes
 - Motion passed by majority vote
- Motion for Nancy Wollam to have the location of membership mentor program be on her computer. Mentors and Mentees would email Nancy to match requests was motioned by Margaret Funck
 - Seconded by Roxanna Dabney
 - 6 Ayes
 - Motion passed by majority vote
- Motion to approve passing the laptop to Hollie for secretary use as the treasurer found it was not needed for that position by Roxanna Dabney
 - Seconded by Kara Perez
 - 6 Ayes
 - Motion passed by majority vote
 - Hollie commented this transfer would happen in person at Nationals
- Motion to approve NSFRC pay sanctions for all shows associated with Nationals at same location/days/times by Roxanna Dabney

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- Seconded by Kara Perez
- 6 Ayes
- Motion passed by majority vote
- Motion to approve NSFRC sponsor (in name only, not monetary) as the host club for the Arkanasa specialty and secretary the show with the free, approved show program by Roxanna Dabney
 - Seconded by Hollie Kremer
 - 5 Ayes
 - 1 Nay
 - Motion passed by majority vote
- Motion to sponsor 1 specialty show per quarter on an application basis by Hollie Kremer
 - Seconded by Nancy Wollam
 - 5 Ayes
 - 1 Abstain
 - Motion passed by majority vote
- Motion to cover the cost of printing a dozen copies of the NSFRC Chocolate Newsletter by Andrea Summers
 - Seconded by Margaret Funck
 - 6 Ayes
 - Motion passed by majority vote
- Motion for a new hosting platform and website and to allow Tiffany, Lynn, Cristina and Linda to work on a back-up/ new site by Roxanna Dabney
 - Motion failed – no second
- Motion to investigate the examination of a new website build to give us more room to grow by Nancy Wollam
 - Seconded by Margaret Funck
 - 6 Ayes
 - Motion passed by majority vote
- Motion to pay the extra \$50 for increase storage on current website by Kara Perez
 - Seconded by Hollie Kremer
 - 6 Ayes
 - Motion passed by majority vote
- Motion to give freedom to the website committee to do whatever is necessary to keep the website functioning with the space issue is sorted by Nancy Wollam
 - Seconded by Andrea Summers
 - 3 Ayes
 - 4 Nays
 - Motion failed by majority vote
- Motion to continue to pay \$50 extra storage until decided by Margaret Funck
 - Motion failed-no second
- Motion to pay extra \$50 monthly storage until investigating committee presents alternate solution to BOD approval
 - Deemed unnecessary as has already been passed
- Motion that through the exploration of a new hot/website, the web committee feels it is best to move to a new site, they can make that choice without board approval, but will still need any monetary approval by Hollie Kremer
 - Seconded by Kara Perez
 - 5 Ayes

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- 2 Nays
- Motion passed by majority vote
- Discussed next BOD meeting will be held on August 11th, 2022 at 8pm est
- Motion to adjourn meeting by Kara Perez
 - Seconded by Hollie Kremer
 - 7 Ayes
 - Motion passed by majority vote
 - Meeting ended at 8:49pm est
- ❖ Meeting minutes respectfully submitted by Hollie Kremer

Website Committee:

NSFRC Website Committee - May 2022 Report

Prepared by Cristina LaFon on behalf of the NSFRC Website Committee—consisting of Deb Dvorak, Roxanna Dabney, and Cristina LaFon. (05-19-2022)

The time period covered in this report is from after the 2021 ARBA Convention to May 1st, 2022.

In October 2021, following the 2021 ARBA Convention, announcements regarding the passing of the Chocolate variety of Silver Fox were added to the website, and the COD for them was removed.

In early November, all website pages were backed up and tested.

Starting in February of 2022, we adopted the practice of creating logs to more easily find and access information regarding work completed by the committee for reporting purposes. While these logs are consistent and provide a good amount of information, they are not comprehensive by any means; however, our logs do serve as a quick reference to frequent small issues discovered and remedied by the committee. The remainder of this report will be a summary of bullet points compiled from these logs from February 2022 to April 30th, 2022.

- Scholarship pdf was updated to its new version.
- Issues we were alerted to were corrected pertaining to the membership application form.
- The C&BL pdf was updated to its new version.
- The website link for the C&BL was reactivated.
- Backups of all old C&BLs were archived.
- Old C&BLs and the old scholarship pdf were removed from cpanel to regain some server space.
- Committee chairs were updated to reflect new changes.
- Fixed drop down navigation bar 'Mail-in App' 404 Error.

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- Yearly pay amount columns were changed to a default of 0.00 from null. This made it so they matched the older pay_amt columns, and it also makes it easier on exports to total a column.*
- Admin accounts for older members who had retired from their committee positions were deleted.*
- A recipe submission pdf and link were added to the website menu.

* Note that those points with an asterisk next to them will not show anything different in any way on the public side of the website, but were included to reflect that changes were made on the backend for those it may concern.

Newsletter Committee:

Here is an update regarding the Newsletter and publications currently in production and recently released.

2021 in Review -Special Edition

The request for a big end of year issue became a reality. We are looking at approximately 70 pages (give or take) for “2021 in review” Special Edition with approx 6 pages (give or take) left to go before completion - Almost there!!

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WHAT IS TBD...

From the Editor - intro comments

2021 Convention cash awards financials are still to be verified.. the current figures are off by \$55.

I put together and sent off an email to Jo with cc to Hannah and Karen - this needs to be addressed for transparency and to pass audit.

Financial summaries from quickbooks need to be gone over, double checked with Karen/Roxanna, established which are good and and can be inserted

Meeting Minutes...Minutes for General meeting and two post BOD meetings have been submitted for issue.

A few questions are out to Hannah and Hollie - waiting responses pending meeting

Sweepstakes Points update was requested - while no database update was provided, Linda gave us an update on some things which I am working into the publication. She says she may have 2017-18 complete within the week which would be wonderful and I will ensure they are in. I would love to put something in this issue as to HOW the COD acceptance of the Chocolates - hopefully the sweeps committee can provide the answer prior to print.

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Sweepstakes Rules - they exist, and are governed and approved by the Board., however any place they may have been posted (Yahoo Groups/Facebook Notes) has become an obsolete and they are not posted on nsfrc.com. As such, they have long since fallen into a void, unknown to much of the membership, and even the Board. A proposed update to the rules was submitted to both Sweeps and the Board for consideration/review and hopefully the updated rules can be included in this issue.

If we can't get new rules there are two options;

ONE - to do a historical story of what is on record, noting that the sweeps committee is working with the Board to put together a Board approved version which we should expect see in the next newsletter.

TWO - post the existing rules with proposed edits as they have been presented to sweeps and the Board to review...

Hopefully this can be resolved at the May 10th board meeting.

With the 2021 issue being so large, the pdf file size will be large also - (and it is possible we may move a few pages over to the newsletter to help with size). A test run indicates the file is 18MB when optimized...

We may have to look at alternate ways to make this edition available to the members... last distribution, emails that could received one newsletter, couldn't receive the next due to file size and no room in their mailbox. There is the is google drive option.. where it can be stored and only those with the email associated with the account on file can view.. I also had a brief discussion with Deb the possibility of housing and having access thru the NSFRCs website, however space is a limiting factor... At the moment Google drive seems to be a more long term filing friendly. A bit of a learning curve is to be expected as we tread these new waters and I will be reaching out to a few people to see if there are any other alternate options available. Attached is a cover photo and updated rough low resolution WIP (work in progress) proof for review.

Chocolate COD Historical Section... Due to the size of the 2021 in Review and the number of pages that were quickly adding to that, I had to pull and create another Special Edition Dedicated to the Chocolate COD. It is a 26-8 page edition, proofed by Cristy Collins with an article by Meara regarding her beloved Chocolate and has their blessings... Hannah gave permission to publish - published 05/09 - a few bounced emails have either been resolved or have been sent to Hollie to try to gather corrected information.

Pasty Butcher Special Edition - the desired publication date has been set back.. there are still some key people I need to connect with. We've touched base but not been able to coordinate a time to really talk.. Due to the kidnapping and murder of Patsy's granddaughter and the time spent working with the family to help them find her... there just hasn't been the time to pull that off.. so while this edition is already well over 20+ pages... I need to allot time to be able to connect with people who are just as busy or busier than me or are grieving and just need time.. My goal will be to have this

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ready to publish later in the year around convention or the anniversary of Patsy's passing.

The Spring/Summer Newsletter is the next on the list and this may get split into Spring and Summer issues as the larger newsletter can be so time consuming. A request for information has been included with the delivery of the Chocolate COD page. ALL BOD members are supposed to submit articles... they don't have to be long.. Not everyone is a writer at heart... reports can come in a variety of ways.. They can be as short and simple as a paragraph or providing some show stats about a show you have been to. Snap a few winning/fun pics from a show. Committee Chairs should be encouraged to submit reports too, especially Youth. The newsletter is about keeping the membership informed. Please send your input to nsfrc.pubs@gmail.com Lets set a **preliminary deadline of May 23rd** and see how it goes from there.